

Volunteers Needed



We are currently looking for volunteers to help us chair events and positions for the Worlds Greatest Elementary School.



We're excited to have you on our volunteer team. Please Fill out the form below and return to your child's teacher

Secretary	Movie Nights
Art Docent (List your students teach below)	Science Fair
Fall Fundraiser	Equity Chair
Free Money Programs (box tops, grants, ect)	Culture Fair
Fun Run (Spring Fundrasier)	Watch Dogs - Positive Role Models
Work out Wednesday	Spring Dance
Art Auction	K,1,2,4,5: Grade Level Reps
Carnival	Staff Appreciation
Fall Dance	Popcorn
Nominating committee	Work out Wednesdays
Children's Theater	Book Fair
Yearbook	Paws Reading
Art Auction	Basket Raffle
Membership	Website
Reader Board	Facebook
Enviromental Stewardship	

STUDENTS TEACHERS: _____



LOOK FOR SIGN UP'S TO HELP WITH WEEKLY PROGRAMS TOO!

Don't Forget to volunteer in school you must be a district cleaned volunteer! Scan Code to go to TSD volunteer application





POSITION DESCRIPTIONS

Our Volunteers are the best. These positions have chairs, co- chairs, helpers and one time helpers!

We want you to be on our team. Let us know how often you can help.

- **SECRETARY: Part of the executive board. Take minutes at meetings, secure facility spaces, keep records, monitor PTA email and mailbox, attend WA PTA class, attend PTA meetings 4-5 hours a month.**
- **Art Docent:** Lead an art lesson in your Childs class once a month. 3-4 hour commitment per month plus an additional commitment for the Art walk in the spring
- **Basket Raffle:** Compile Baskets to raffle at the end of the school year. Reach out to businesses for donations.
- **Book Fair:** Help set up and run the book fair 2 times a year. shifts are normally 2 hours for cashier or helpers.
- **Carnival:** Assist with setting up, running a booth, or cleaning up. Shifts are 2 hours are will be in the spring.
- **Children's Theater:** Provide support for the Missula Childrens theater in the spring.
- **Culture Fair:** Plan or volunteer at the culture Fair
- **Equity Chair:** Share ideas to make Shadow Lake and PTA more inclusive and Equitable.
- **Environmental Stewardship:** Plan make a difference day and trail clean maintenance
- **Fall Fundraiser:** Present ideas for a fall fundrasier to the membership and coordinate Volunteers. Lead the fundraiser
- **Free Money Programs:** Solicit for Grants, Run Box tops, Amazon Smile, Fred Meyer. Ect.
- **Grade Level Reps:** Work with teachers to plan community building events
- **Dance:** Plan the dance with theme, sell concessions, collect tickets to set up or cleanup.
- **Membership:** Run a membership drive, Collect members information, store with WSPTA, and provide current list at meetings.
- **Nominating Committee:** Collects nominations for executive positions as needed
- **Fun Run:** Lead the schools biggest fundraiser. Work with SL staff, promote event, distribute incentives and awards and plan a race day.
- **Popcorn:** Order supplies, create weekly sign up, pop and distribute popcorn, volunteer once or
- **Science Fair:** Help run the spring Science Fair
- **Staff Appreciation:** Host or coordinate events throughout the year to recognize staff.
- **Watch Dogs - Positive Role Models** who spend the day at school. Shifts are 1 day.
- **Website:** Webmaster for PTA website
- **WOW - Work Out Wednesday** - Lead the program, create QR codes for students, volunteer weekly at recess to encourage students, add charms to students bracelets.
- **Yearbook:** Design and create a year book, help take photos

In School Positions require volunteer clearance.

For More information follow:

- PTA page: Shadowlakepta.org
- PTA Facebook: Shadow Lake Elementary PTA
- Our District Page: shadowlake.tahomasd.us